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| Partner University datasheet 2018/2019 academic year |  |
| Name of University: | Universidade Federal Fluminense - UFF |
| Country: | Brazil |
| Website : | uff.br |
| Postal Address : | Superintendência de Relações Internacionais Rua Professor Marcos Waldemar de Freitas Reis, Bloco A, Térreo. São Domingos, Niterói – RJ 24210-201 Brazil |
| How many of our exchange students do you accept for next academic year? | 2 students/semester |
| Can you accept more students over those indicated above? | |
| Contact person for exchange (IN-OUT) students: | Cintia Leícia Fernandes – Incoming Mobility Coordinator – mobilidadeinsri@id.uff.br Neuziane Cardoso Ribeiro, Mobility Out Coordinator, mobilidadeoutsri@id.uff.br |
| E-mail for exchange students enquiries: | mobilidadeinsri@id.uff.br |
| Deadline for nominations: | |
| Deadline for applications | 1st term and full academic year : February to April 2nd term : Not yet determined |
| Web link with application procedures information: | https://app.uff.br/sri/cadastro/sign_in |
| Documents list required for application: | Photo, passport, transcript of records signed and stamped by home institution, a presentation letter written by you and stating why the student chose to study at UFF, a recommendation letter written and stamped by a teacher at your university, and the system will also require a basic Portuguese level declaration. We request that all files be uploaded in either English or Portuguese. |
| Are there any kind of mandatory fees our exchange students need to pay? | No fees are required by the university for undergraduate students from partner institutions. |
| If yes, what is the amount? | |
| Do you have any specific requirements for admission of exchange students? (e. GPA, language proficiency etc.) | We require a Basic Portuguese Language Declaration (A1) |

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| In case of language proficiency requirements, have our exchange students mandatory to provide any kind of language certification? If yes, which one? | The Portuguese Declaration can be done by the University or any language institution. |
| Academic calendar (if not yet available, please provide us the approximate periods): | 1st term: August to December (approximate) 2nd term: March to July (approximate) It is possible to check the academic calendar (when available) through the link http://www.uff.br/?q=calendarios |
| Examination periods (if not yet available, please provide us the approximate periods): | 1st term: 2nd term: |
| Main language of instruction: | Portuguese |
| Others languages of instruction: | English |
| Which department can our exchange students access to? Do they take classes from different departments? | The mobility students can enroll in any department and take classes from more than one department, if their coordinator approves. (Except Medicine) |
| Are there any departments/courses not open to our exchange students? | Medicine |
| Could you explain us your credit grading system? | http://www.uff.br/?q=calculo-de-cr-no-grupo-graduacao |
| If available, can you indicate the web site link where to find your courses list open to our exchange students? | http://www.uff.br/?q=cursos/graduacao |
| Do you provide accommodation for exchange students? | No |
| If yes, what is the average cost? | |
| Can you provide the web site link for accommodation information? | |
| E-mail address for accommodation enquires: | |
| What is the average living cost? | Around 600 euros: - Housing -> around 250 E - Meals -> UFF has cafeterias which offer meals (lunch and dinner on workdays) for the very reasonable price of less than 0,50 euro - Books -> The students have access to the libraries where they can borrow books and study |

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| | <p>-Local Transportation -> UFF offers shuttle buses among its campi, for free, for Niteroi students. There are bike lanes around campuses</p> <p>-Health Insurance -> Around 300 E</p> |
| Do you have a web site link for living cost details? | |
| Have our exchange students to subscribe any kind of insurance that is mandatory for your university and/or for your country? | Yes, health insurance |
| If yes, can you give us more details about it and the average cost? | Around 300 E |
| Others useful information.... | We possess a buddy program that pairs a local student with each mobility student. Is recommended to this buddy program student to pick up the students they are aiding in the airport, help them with finding a good housing option and any other issue they might have. |

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| Partner University datasheet 2019/2020 academic year |  |
| Name of University: | Universidade de Ribeirão Preto – UNAERP |
| Country: | Brasil |
| Website : | www.unaerp.br |
| Postal Address : | Av. Costábile Romano, 2.201 – Ribeirania City: Ribeirão Preto State: São Paulo Postal Code: 14096-900 |
| Contact person for exchange (IN-OUT) students: | Last name: Panico First name: Vanessa e-mail: vpanico@unaerp.br or dcini@unaerp.br |
| E-mail for exchange students enquiries: | intercambio@unaerp.br or dcini@unaerp.br |
| How many of our exchange students do you accept for next academic year? | n. 04 per year or n. 02 per each semester |
| Can you accept more students over those indicated above? | Depending on the program, we will be able and more than glad to receive more of your students. |
| How your academic year is organized? semester..quarter etc. *(please see our note down the form) | 01 st semester from February to June 02 nd semester from August to December |
| Academic calendar (if not yet available, please provide us the approximate periods): | for approximate periods for 2019 1 st term: from February 03 rd to June 30 th 2 nd term: from July 30 th to December 15 th |
| Examination periods (if not yet available, please provide us the approximate periods): | approximate periods for 2019 1st term: partial exams from April 09 th to 20 th / final exams: from June 20 th to 30 th 2nd term: partial exams from September 29 th to October 11 th / final exams from December 03 rd to 15 th |
| Deadline for nominations: | - |
| Deadline for applications | Our partner universities can nominate students to apply to UNAERP during the application period, as long as the students send the application form taking into account the deadline below: Studying at the 1 st term and full academic year : July 30 th to October 31 st Studying at the 2 nd term : February 05 th to June 30 th |
| Web link with application procedures information: | www.unaerp.br/internacional (the content will be updated soon to English) For further information send an email to dcini@unaerp.br |
| Documents list required for application: | Before arrival (via email) - Application Form (sent by UNAERP) - Updated transcript - Curriculum vitae - Application Letter (in Portuguese if applying for Portuguese Programs) |

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| | <ul style="list-style-type: none"> - Recommendation Letters from Professors/Coordinators - Passport copy (identity page and expiration date) - Statement of Enrollment <ul style="list-style-type: none"> - Student visa (after receiving UNAERP acceptance letter) - Visa application with the name of the student's mother and father, given by the Brazilian Embassy |
| Are there any kind of mandatory fees our exchange students need to pay? | There is no fees and tuition required for students from partner institutions attending UNAERP, as long as they attend special programs which should be discussed. |
| If yes, what is the amount? | |
| Do you have any specific requirements for admission of exchange students? (e. GPA, language proficiency etc.) | <p>International students are not obliged to take a Portuguese proficiency exam. However, it is the student's responsibility to be comfortable when it comes to learning lessons and living in environments which are completely in Portuguese.</p> <p>We strongly recommend international students to take our paid Portuguese for Foreign course, which is offered in VIP or group classes.</p> <p>TOEFL IBT - 70 (for English programs), or equivalent , or a letter from the partner university approving his/her language level for attending the English programs.</p> |
| In case of language proficiency requirements, have our exchange students mandatory to provide any kind of language certification? If yes, which one? | TOEFL IBT - 70 (for English programs), or equivalent , or a letter from the partner university approving his language level for attending the English programs. |
| Main language of instruction: | Portuguese |
| Others languages of instruction: | English |
| Which department can our exchange students access to? Can they take classes from different departments? | <p>Students are able to take classes from different departments. All UNAERP undergraduate programs offered on the website www.unaerp.br can receive students from partner university.</p> <p>For the graduate programs the partner university should contact UNAERP for further information.</p> |
| Are there any departments/courses not open to our exchange students? | The Medicine Program is not included in the scope of the international mobility. |
| Could you explain us your credit grading system in full? | <p>The final grade in each course is expressed from 0 (zero) to 10 (ten), calculated up to the first decimal place. In order to pass, the student must obtain a minimum final grade of ≥ 5.0 (five).</p> <p>01 UNAERP credit is = 1,5 to 1,7 ECTS Usually our courses have 04 or 02 UNAERP credits.</p> |
| If available, can you indicate the web site link where to find your courses list open to our exchange students? | <p>For Portuguese taught programs: http://unaerp.br/cursos/graduacao</p> <p>For English taught programs, please write to dcini@unaerp.br</p> |
| Do you provide accommodation for exchange students? | UNAERP does not offer campus housing, however the International Team will be glad to provide options for accommodation to all international student. |
| If yes, what is the average cost? | Average cost: US\$ 139 - 350 |
| Can you provide the web site link for accommodation information? | |
| E-mail address for accommodation enquires: | dcini@unaerp.br |

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| What is the average living cost? | <p>MEALS (inside of UNAERP) Breakfast: US\$ 1.00 – 3.00 Lunch: US\$ 4.00 – 7.00 Dinner: US\$ 4.00 – 7.00</p> <p>ACCOMODATION Average cost: US\$ 139.00 – 350.00</p> <p>TRANSPORTE Average cost: US\$ 1.00/ each ticket</p> |
| Do you have a web site link for living cost details? | There is a website for living cost which may be interesting for an idea on the cost for living in Brazil cities: https://www.numbeo.com/cost-of-living/in/Ribeirao-Preto?displayCurrency=EUR |
| Have our exchange students to subscribe any kind of insurance that is mandatory for your university and/or for your country? | All students can purchase their international health insurance at the most convenient company |
| If yes, can you give us more details about it and the average cost? | It must be effective from the date of the Student's arrival to his/ her departure to home country and includes repatriation services. |
| Visa information | Students should present the Student Visa and find further information on how to apply it directly with the Brazilian responsible entities in their home countries. For further information, please access: www.itamaraty.gov.br/en/foreign-missions-in-brazil |
| Timing of the acceptance letters release | <p>Applying to attend the first semester: results will be disclosed until November 30th</p> <p>Applying to attend the second semester: Results will be disclosed until May 30th</p> |
| Others useful information.... | |

**Partner University
datasheet
2019/2020
academic year**



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| Name of University: | Faculdade de Filosofia, Letras e Ciências Humanas at Universidade de São Paulo |
| Country: | Brazil |
| Website : | http://www.ccint.fflch.usp.br/ |
| Postal Address : | Rua do Lago, 717 - sala 130 - Cidade Universitária CEP: 05508-080 - São Paulo - SP - Brasil |
| Contact person for exchange (IN-OUT) students: | Last name: Castro First name: Vivian e-mail: ccint.fflch@usp.br |
| E-mail for exchange students enquiries: | Ccint.fflch@usp.br |
| How many of our exchange students do you accept for next academic year? | n. 04 per year or n. 04 per each semester |
| Can you accept more students over those indicated above? | Yes |
| How your academic year is organized? semester..quarter etc. *(please see our note down the form) | Our academic year is organized into two semesters: 1st semester from February to the first week of July 2 nd semester from August to the first week of December |
| Academic calendar (if not yet available, please provide us the approximate periods): | 1 st term: August to the first week of December 2019 2 nd term: February to the first week of July 2020 |
| Examination periods (if not yet available, please provide us the approximate periods): | The evaluations happen during the semester, there's not a specific period. |
| Deadline for nominations: | 1 st term and full academic year : May 1st 2 nd term : September 25th |
| Deadline for applications | 1 st term and full academic year : May 20th 2 nd term : November 10th |
| Web link with application procedures information: | http://ccint.fflch.usp.br/node/1725 |
| Documents list required for application: | http://ccint.fflch.usp.br/node/1725 |
| Are there any kind of mandatory fees our exchange students need to pay? | No |
| If yes, what is the amount? | |
| Do you have any specific requirements for admission of exchange students? (e. GPA, language proficiency etc.) | The student needs to have at least an intermediate knowledge of Portuguese language. |
| In case of language proficiency requirements, have our exchange students mandatory to provide any kind of language certification? If yes, which one? | |
| Main language of instruction: | Portuguese |

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| Others languages of instruction: | |
| Which department can our exchange students access to? Can they take classes from different departments? | The students can take the following courses at our Faculty: History, Geography, Philosophy, Social Sciences (Anthropology, Sociology, Political Science) and Languages (English, Spanish, Portuguese, French, Italian, Chinese, Japanese, Linguistics, Hebrew, Russian, Arabic, etc) |
| Are there any departments/courses not open to our exchange students? | Yes, all courses offered to our first year students. |
| Could you explain us your credit grading system in full? | <p>Undergraduate (Graduação) grading system at USP ranges from 0,0 (zero) to 10,0 (ten), where zero is the lowest grades and ten is the highest one. To pass a course, a student must fulfill two conditions: minimum score of 5,0 (five) and minimum attendance of 70%. The score represents an average of all work developed by the student.</p> <p>Each Professor has his/her own criteria for exams and work to be developed by the student. That information is detailed by professors in the first class of the course. If the final student score is between 3,0 and 4,99, he/she will be given a chance for re-evaluation: he/she still has a chance to pass. This is called REAVALIAÇÃO (Revaluation). If the final student score is below 2,99, then he/she failed the course.</p> <p>Post-Graduate (Pós-Graduação) grading system is based on four grades: A, B, C and R, where A, B and C are passing grades, and R is a failing grade. Minimum attendance required is of 75%. Registration in Post-Graduate courses is allowed only for foreign students attending the M2 in their home institutions. Students in M1 cannot attend Post-Graduate courses.</p> <p>USP Credit System:</p> <p>USP academic credit system is based in Class Credit (Class work), and Work Credit. One class-credit is equal to 15 hours of class work, or class contact hours.</p> |
| If available, can you indicate the web site link where to find your courses list open to our exchange students? | |
| Do you provide accommodation for exchange students? | Unfortunately we don't offer accommodation. |
| If yes, what is the average cost? | |
| Can you provide the web site link for accommodation information? | |
| E-mail address for accommodation enquires: | |
| What is the average living cost? | About R\$ 2.000,00 |
| Do you have a web site link for living cost details? | No |
| Have our exchange students to subscribe any kind of insurance that is mandatory for your university and/or for your country? | Exchange students need to hire a health insurance to come to Brazil, but there isn't a specific one. |
| If yes, can you give us more details about it and the average cost? | |
| Visa information | It is required they get a student visa |
| Timing of the acceptance letters release | |

**Partner University
datasheet
2019/2020
academic year**



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| Name of University: | Universidade Federal de Santa Catarina |
| Country: | Brasil |
| Website : | http://sinter.ufsc.br/?lang=en |
| Postal Address : | Reitoria 2, 1º andar Avenida Desembargador Vitor Lima, 222 - Trindade - CEP 88040-400 – Florianópolis - SC |
| Contact person for exchange (IN-OUT) students: | Last name: da Silva First name: Natália Roth e-mail: incoming.sinter@contato.ufsc.br |
| E-mail for exchange students enquiries: | incoming.sinter@contato.ufsc.br |
| How many of our exchange students do you accept for next academic year? | n. <u> 2 </u> per year or n. <u> 2 </u> per each semester (if the number in the year is equal 2) |
| Can you accept more students over those indicated above? | It can be negotiated according with a balance in the number of students exchanged between the parties of our agreement. |
| How your academic year is organized? semester..quarter etc. *(please see our note down the form) | Our academic year calendar consists in two semesters. The first academic semester starts in March and goes until July, and the second starts in August and finishes in December. |
| Academic calendar (if not yet available, please provide us the approximate periods): | 1st term: August – December 2019 2nd term: March- July 2020 The dates have not been defined yet. |
| Examination periods (if not yet available, please provide us the approximate periods): | 1st term: - 2nd term: - We do not have specific dates for exams, that decision concerns to each professor individually. |
| Deadline for nominations: | 1st term and full academic year : April 2019 2nd term : October , 2019 |
| Deadline for applications | 1st term and full academic year : April 2019 2nd term : November , 2019 |
| Web link with application procedures information: | http://sinter.ufsc.br/incoming/procedimentos-de-inscricao/?lang=en |
| Documents list required for application: | http://sinter.ufsc.br/incoming/documentos-exigidos/?lang=en http://sinter.ufsc.br/incoming/documentos-exigidos-para-a-matricula/?lang=en |
| Are there any kind of mandatory fees our exchange students need to pay? | No fees are required. |
| If yes, what is the amount? | No fees required. |
| Do you have any specific requirements for admission of exchange students? (e. GPA, language proficiency etc.) | Students must have at least an intermediate level of Portuguese in order to attend undergraduate courses at UFSC. |
| In case of language proficiency requirements, have our exchange students mandatory to provide any kind of language | A proof of proficiency is required. Certificates issued by any educational institution or Portuguese teacher are accepted. Students may also fill out a self-declaration form. |

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| certification? If yes, which one? | | | | | | | | | | | | | |
| Main language of instruction: | Portuguese. | | | | | | | | | | | | |
| Others languages of instruction: | English. | | | | | | | | | | | | |
| Which department can our exchange students access to? Can they take classes from different departments? | Students are allowed to access any department, as well as take classes from different departments. | | | | | | | | | | | | |
| Are there any departments/courses not open to our exchange students? | No. All of the departments are open for international students. | | | | | | | | | | | | |
| Could you explain us your credit grading system in full? | (0-10 scale) | | | | | | | | | | | | |
| | <table border="0"> <tr> <td style="padding-right: 20px;">Excellent</td> <td style="text-align: right;">10</td> </tr> <tr> <td>Very Good</td> <td style="text-align: right;">9.0-9.9</td> </tr> <tr> <td>Good</td> <td style="text-align: right;">8.0-8.9</td> </tr> <tr> <td>Satisfactory</td> <td style="text-align: right;">7.0-7.9</td> </tr> <tr> <td>Sufficient / Pass</td> <td style="text-align: right;">6.0-6.9</td> </tr> <tr> <td>Insufficient / Fail</td> <td style="text-align: right;">less than 6</td> </tr> </table> | Excellent | 10 | Very Good | 9.0-9.9 | Good | 8.0-8.9 | Satisfactory | 7.0-7.9 | Sufficient / Pass | 6.0-6.9 | Insufficient / Fail | less than 6 |
| Excellent | 10 | | | | | | | | | | | | |
| Very Good | 9.0-9.9 | | | | | | | | | | | | |
| Good | 8.0-8.9 | | | | | | | | | | | | |
| Satisfactory | 7.0-7.9 | | | | | | | | | | | | |
| Sufficient / Pass | 6.0-6.9 | | | | | | | | | | | | |
| Insufficient / Fail | less than 6 | | | | | | | | | | | | |
| If available, can you indicate the web site link where to find your courses list open to our exchange students? | http://sinter.ufsc.br/incoming/acesso-ao-curriculo-dos-cursos/?lang=en | | | | | | | | | | | | |
| Do you provide accommodation for exchange students? | No, we do not provide accomodation for international students. | | | | | | | | | | | | |
| If yes, what is the average cost? | - | | | | | | | | | | | | |
| Can you provide the web site link for accommodation information? | In our website, we have a list of housing opportunities around town in order to help students to find contacts for rents, hostels and such. http://sinter.ufsc.br/moradia/?lang=en | | | | | | | | | | | | |
| E-mail address for accommodation enquires: | - | | | | | | | | | | | | |
| What is the average living cost? | http://sinter.ufsc.br/custo-de-vida-em-florianopolis/?lang=en | | | | | | | | | | | | |
| Do you have a web site link for living cost details? | http://sinter.ufsc.br/custo-de-vida-em-florianopolis/?lang=en | | | | | | | | | | | | |
| Have our exchange students to subscribe any kind of insurance that is mandatory for your university and/or for your country? | We require that the students provide a private travel insurance valid for the entire period of the mobility with repatriation of remains coverage. | | | | | | | | | | | | |
| If yes, can you give us more details about it and the average cost? | It is up to the students to hire the insurance service, so we cannot specify the costs. | | | | | | | | | | | | |
| Visa information | http://sinter.ufsc.br/incoming/visto/?lang=en | | | | | | | | | | | | |
| Timing of the acceptance letters release | The date changes according with the application calendar of each semester. | | | | | | | | | | | | |
| Others useful information.... | | | | | | | | | | | | | |