

**Partner University
datasheet
2020/2021
academic year**



1. Name of University:	Holy Spirit University of Kaslik
2. Country:	Lebanon
3. Website :	www.usek.edu.lb
4. Postal Address :	Jounieh, Lebanon P.O. Box 446
5. Contact person for exchange (IN-OUT) students:	Last name: Braidy First name: Eliane e-mail: elianebraidy@usek.edu.lb
6. E-mail for exchange students enquiries:	bri@usek.edu.lb ; iao@usek.edu.lb
7. How many of our exchange students do you accept for next academic year?	n. 10 per year <input checked="" type="checkbox"/> or <input type="checkbox"/> and n. 5 per each semester
8. Can you accept more students over those indicated above?	Yes (to be discussed according to the needs)
9. How your academic year is organized? semester..quarter etc. *(please see our note down the form)	September/mid-December (Fall Semester) Late January/mid-May (Spring Semester)
10. Academic calendar (if not yet available, please provide us the approximate periods):	1st term: September/mid-December 2nd term: Late January/mid-May
11. Examination periods (if not yet available, please provide us the approximate periods):	1st term: Midterm exams: late October Final exams: December 2nd term: Midterm exams:
12. Deadline for nominations:	1st term and full academic year: May 15 2nd term: November 15
13. Deadline for applications	1st term and full academic year: June 15 2nd term: December 15
14. Web link with application procedures information:	https://www.usek.edu.lb/international/study-at-usek
15. Documents list required for application:	-Application form; - Copy of the passport; - Two passport-size photos; - Official letter of nomination from the university of origin; - Official transcript; - Copy of the health insurance; - Student visa.
16. Are there any kind of mandatory fees our exchange students need to pay?	No
17. If yes, what is the amount?	
18. Do you have any specific requirements for admission of exchange students? (e. GPA, language proficiency etc.)	B2 English and French levels.

19. In case of language proficiency requirements, have our exchange students mandatory to provide any kind of language certification? If yes, which one?	Confirmation from coordinator about these levels. No need for certificates.
20. Main language of instruction:	English
21. Others languages of instruction:	French, Arabic
22. Which department and lessons can our exchange students access to? Can they take classes from different departments?	Exchange students have access to all our departments and schools. And can take courses from different majors. N.B.: In terms of course selection, the course offering is available on the USEK website (www.usek.edu.lb); please note that courses offered in the Fall Semester are different from those offered in the Spring Semester. The course selection must be approved by the home university prior to the stay of the student in Lebanon
23. Are there any departments/courses not open to our exchange students?	No.
24. Could you explain us your grading system in full?	USEK follows the North American grading system and North American system of credits. Undergraduate students can take between 12 and 18 credits per semester while graduate students (Master) can take between 3 and 9 credits.
25. If available, can you indicate the web site link where to find your courses list open to our exchange students?	http://self.usek.edu.lb/prod/bwckctlg.p_disp_dyn_ctlg
26. Do you provide accommodation for exchange students?	-On-campus dorms (for girls only); -Off-campus dorms close to USEK campus are available for students.
27. If yes, what is the average cost?	Accommodation: between 350 – 400 USD
28. Can you provide the web site link for accommodation information?	Students to contact the student mobility coordinator directly.
29. E-mail address for accommodation enquires:	USEK has an on-campus university residence reserved for females only (contact: sao@usek.edu.lb). However, the IAO will provide students with a list of apartments and dorms in the area to help them find suitable accommodation (contact: iao@usek.edu.lb).
30. What is the average living cost?	The cost of living is estimated to be about 700 USD per month. Below is an idea of the monthly costs that the student needs to take into consideration when planning his/her stay: - Accommodation: between 350 – 400 USD - Food: 150 USD - Public transport: 100 USD - Miscellaneous: 100 USD
31. Do you have a web site link for living cost details?	--
32. Have our exchange students to subscribe any kind of insurance that is mandatory for your university and/or for your country?	No
33. If yes, can you give us more details about it and the average cost?	They have to get an international insurance that cover all the duration of their stay.
34. Visa information	Incoming exchange students must acquire a student visa in order to study

	<p>at USEK.</p> <ul style="list-style-type: none"> - If the student is planning to study at USEK for one semester (less than six months), they may apply for a 6-month visa at the Lebanese Embassy or Consulate of his/her home country. In order to do so, they can use their acceptance letter from USEK as proof of the reason for their stay in Lebanon. -If the student is planning to study at USEK for more than one semester, they will need to acquire a one-year student residence permit. To this end, they may first: <ul style="list-style-type: none"> - Apply for a 3-month visa at the Lebanese Consulate of his/her home country; <p>Or</p> <ul style="list-style-type: none"> - Enter Lebanon on a one-month tourist visa that is given to him/her upon his/her arrival at the airport (please check the list of countries to which this would apply: https://www.usek.edu.lb/international/study-at-usek). This free of charge visa is valid for one month and can be renewable for three additional months. <p>After this, they will have to apply for a student residence permit at the Lebanese General Security with the following documents:</p> <ul style="list-style-type: none"> - An application form (available at the General Security) - A passport valid for at least three years, as well as two photocopies; - Three recent 3.5 x 4.5 photos; - A certificate of registration at USEK certified by the Ministry of Education in Lebanon; - A proof that all charges regarding the student's stay in Lebanon will be covered (e.g. bank statement, credit cards); - An attestation pledging that they will not work during his/her stay in Lebanon. <p>N.B: Entry to Lebanon will be denied for passport holders showing a visa stamp from Israel.</p>
35. Timing of the acceptance letter release	Around one month
36. Acceptance letter sending mode	<p>√by mail to the student</p> <ul style="list-style-type: none"> <input type="checkbox"/> by mail to the student's home University <input type="checkbox"/> by courier to the student <input type="checkbox"/> by courier to the student's home University
37. Timing of transcript of records release	Around one month
38. Transcript of records ending mode	<ul style="list-style-type: none"> <input type="checkbox"/> directly to the student before his departure <p>√by mail to the student</p> <ul style="list-style-type: none"> <input type="checkbox"/> by mail to the student's home University <input type="checkbox"/> by courier to the student <p>√ by courier to the student's home University</p>
39. Others useful information....	<p>Campus facilities:</p> <ul style="list-style-type: none"> - Wireless Internet - University cafeteria - Library - Sports club

PLEASE NOTE: Our academic calendar consists in a 1st semester (fall semester) starting on October (es. October 2019) and in a 2nd semester (Spring semester) starting on the middle of February (es. February 2020). For this reason, our Call AY 19/20 will unavoidably concern selection of outgoing students according to this calendar: this means that **just for those Universities with the AY that starts with a spring semester (es. Spring 2019 + Fall 2019) we will necessarily have to consider the Fall 2019 and the Spring 2020 dates and related deadlines.*