

**Partner University
datasheet
2023/2024
academic year**



1. Name of University:	Holy Spirit university of Kaslik - USEK
2. Country:	Lebanon
3. Website :	https://www.usek.edu.lb/en/home
4. Postal Address :	B.P. 446 Jouneih, Lebanon
5. Contact person for exchange (IN-OUT) students:	<p>Inbound</p> <p>Last name: Rouba</p> <p>First name: Raad</p> <p>e-mail: roubaraad@usek.edu.lb</p> <p>incomingmobility@usek.edu.lb</p> <p>Outbound</p> <p>Last name: Rouba</p> <p>First name: Raad</p> <p>e-mail: roubaraad@usek.edu.lb</p> <p>outgoingmobility@usek.edu.lb</p>
6. E-mail for exchange students enquiries:	roubaraad@usek.edu.lb iao@usek.edu.lb incomingmobility@usek.edu.lb
7. How many of our exchange students do you accept for next academic year?	n. _____ per year / No specific number <input type="checkbox"/> or <input type="checkbox"/> and n. _____ per each semester / No specific number
8. Can you accept more students over those indicated above?	yes
9. How your academic year is organized? semester..quarter etc. *(please see our note down the form)	3 academic semesters: <ul style="list-style-type: none"> • Fall • Spring • Summer
10. Academic calendar (if not yet available, please provide us the approximate periods):	1st term: Fall semester: September 5 th - December 9 th 2023 2nd term: Spring semester: January 30 th - May 5 th 2024
11. Examination periods (if not yet available, please provide us the approximate periods):	1st term: December 12 th – December 20 th 2023 2nd term: May 8 th - May 17 th 2024

12. Deadline for nominations:	1 st term and full academic year: May 30 th 2 nd term : October 30 th																																							
13. Deadline for applications	1 st term and full academic year: June 15 th 2 nd term : November 15 th																																							
14. Web link with application procedures information:	https://www.usek.edu.lb/international/study-at-usek																																							
15. Documents list required for application:	<ul style="list-style-type: none">• Nomination Form• International Incoming Students Application Form• Copy of the Passport• Two Passport-size Photos• Official Transcript• Copy of International Health Insurance• Residence Permit or Student Visa																																							
16. Are there any kind of mandatory fees our exchange students need to pay?	No																																							
17. If yes, what is the amount?	-																																							
18. Do you have any specific requirements for admission of exchange students? (e. GPA, language proficiency etc.)	No																																							
19. In case of language proficiency requirements, have our exchange students mandatory to provide any kind of language certification? If yes, which one?	No																																							
20. Main language of instruction:	English																																							
21. Others languages of instruction:	French, Arabic																																							
22. Which department and lessons can our exchange students access to? Can they take classes from different departments?	Students are advised to register courses from their enrolled program at USEK. However, they can register in classes from other departments, if their home university and their academic coordinator at USEK approves of it																																							
23. Are there any departments/courses not open to our exchange students?	Courses from Double Diploma programs																																							
24. Could you explain us your grading system in full?	Courses at USEK are graded on a scale of 100. <table><tr><th>Letter Grade</th><th>Quality Pts</th><th>Grade /100</th></tr><tr><td>A+</td><td>4.0</td><td>≥93</td></tr><tr><td>A</td><td>4.0</td><td>92-90</td></tr><tr><td>A-</td><td>3.67</td><td>89-87</td></tr><tr><td>B+</td><td>3.33</td><td>86-83</td></tr><tr><td>B</td><td>3.0</td><td>82-80</td></tr><tr><td>B-</td><td>2.67</td><td>79-77</td></tr><tr><td>C+</td><td>2.33</td><td>76-73</td></tr><tr><td>C</td><td>2.0</td><td>72-70</td></tr><tr><td>C-</td><td>1.67</td><td>69-67</td></tr><tr><td>D+</td><td>1.33</td><td>66-63</td></tr><tr><td>D</td><td>1.0</td><td>62-60</td></tr><tr><td>F</td><td>0</td><td>59 or below</td></tr></table>	Letter Grade	Quality Pts	Grade /100	A+	4.0	≥93	A	4.0	92-90	A-	3.67	89-87	B+	3.33	86-83	B	3.0	82-80	B-	2.67	79-77	C+	2.33	76-73	C	2.0	72-70	C-	1.67	69-67	D+	1.33	66-63	D	1.0	62-60	F	0	59 or below
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25. If available, can you indicate the web site link where to find your courses list open to our exchange students?	https://self.usek.edu.lb/prod/bwckctlg.p_disp_dyn_ctlg																																							

26. Do you provide accommodation for exchange students?	No
27. If yes, what is the average cost?	-
28. Can you provide the web site link for accommodation information?	-
29. E-mail address for accommodation enquires:	roubaraad@usek.edu.lb incomingmobility@usek.edu.lb
30. What is the average living cost?	<ul style="list-style-type: none"> • Accommodation/month: 200 – 300 USD • Food/month: 200 USD • Public transport/month: 100 USD • Miscellaneous/month: 250 USD
31. Do you have a web site link for living cost details?	https://www.usek.edu.lb/international/study-at-usek
32. Have our exchange students to subscribe any kind of insurance that is mandatory for your university and/or for your country?	A proof of international health assurance is a must for the admission procedure
33. If yes, can you give us more details about it and the average cost?	N/A
34. Visa information	https://www.usek.edu.lb/international/study-at-usek
35. Timing of the acceptance letter release	<p>1- After submitting the admission file, the student will receive an ID, username, and password as a proof of her/his file activation.</p> <p>2- The student will be called to complete the learning agreement</p> <p>3- The student will receive the acceptance letter</p>
36. Acceptance letter sending mode	<input checked="" type="checkbox"/> by mail to the student <input type="checkbox"/> by mail to the student's home University <input type="checkbox"/> by courier to the student <input type="checkbox"/> by courier to the student's home University
37. Timing of transcript of records release	2-4 weeks after the end of the examination period
38. Transcript of records ending mode	<input checked="" type="checkbox"/> directly to the student before his departure <input type="checkbox"/> by mail to the student <input type="checkbox"/> by mail to the student's home University <input type="checkbox"/> by courier to the student <input type="checkbox"/> by courier to the student's home University
39. Others useful information....	

PLEASE NOTE: Our academic calendar consists in a 1st semester (fall semester) starting on October (es. October 2022) and in a 2nd semester (Spring semester) starting on the middle of February (es. February 2023). For this reason, our Call AY 22/23 will unavoidably concern selection of outgoing students according to this calendar: this means that **just for those Universities with the AY that starts with a spring semester (es. Spring 2022 + Fall 2022) we will necessarily have to consider the Fall 2022 and the Spring 2023 dates and related deadlines.*